



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

DATE: MONDAY, FEBRUARY 12, 2024, 5:30-8:20 P.M.

LOCATION: NORTH CAMPUS – SECONDARY SCHOOL, 1ST FLOOR, ROOM 1102

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

MINUTES

Allotted Time/Start Time

- I. **Board Candidate Video Recording (Candidates prepare a 5-minute presentation on why they want to be a Board Member)** 25 min (5:30) (5:30)
 - **Mrs. Johnson, Mrs. Moffat, Mr. Oertli, and Mr. Skorich filmed their 5-minute presentation.**
- II. **Break** 5 min (5:55) (5:55)
- III. **Call to Order (6:00 pm)** 1 min (6:00) (6:05)
 - **The Board Chair (Mr. Fradette) called the meeting to order at 6:05.**
- IV. **Pledge of Allegiance/Mission/Roll Call** 2 min (6:01) (6:06)
 - **Roll call: (Mr. Fradette; Here // Mr. Hannan; Here // Mrs. Hawkins; Here // Mrs. Johnson; Here // Mr. Palmer; Here // Mrs. Wittleder; Here // Mr. Young; Here). A quorum was present.**
- V. **Approval of Agenda** 2 min (6:03) (6:07)
 - **Motion: Mr. Hannan moved to approve the agenda and was seconded.**
 - Discussion: None.
 - **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**
- VI. **Announce Board of Director's Candidates** 5 min (6:05) (6:08)

Action: (Fradette)
Motion: (Vote) to have an election with the Board Candidates who have completed candidate packages
Rationale: to announce the candidates for the 2024 Board Election

 - **Motion: Mr. Hannan moved to have an election with the Board Candidates who have completed candidate packages (Mrs. Kinetta Johnson, Mrs. Laura Moffat, Mr. David Oertli, and Mr. Jon Skorich) and was seconded.**
 - Discussion: None.
 - **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**
- VII. **Celebrate TCA (High School Titan Give: St. Jude's Hospital)** 5 min (6:10) (6:09)

Action: (Harris)
Motion: (Info)
Rationale: to highlight accomplishments of TCA students, staff, and parents

 - **We celebrated TCA High School's recent "Titans Give Week."**
 - **Two TCA seniors shared about the various fundraising activities our student council led to benefit St. Jude's Hospital.**
 - **So far this year several of TCA's schools have raised over a total of \$35K for St. Jude's, with more planning their fundraising efforts later this spring.**
- VIII. **Comments from the Audience (Audience members have 3 minutes to address the Board)** 10 min (6:15) (6:15)

(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)

- There were no comments from the audience.
- IX. Comments from the Board of Directors** 10 min (6:25) (6:16)
- Mrs. Wittleder: Thanked the Board Candidates for their willingness to serve on the TCA Board
 - Mr. Young: Great to have people sign up for this year’s election who have a big heart to serve TCA
- X. Legislative Update** 10 min (6:35) (6:18)
- Action: (Miller)
 Motion: (Info)
 Rationale: to update the Board on Colorado Legislative actions
- Mr. Miller (TCA Attorney) highlighted the following items in his report:
 - On Friday, 381 legislative bills were introduced in the legislature; less than 10% had to deal with educational issues.
 - The legislature was considering a couple of bills that could affect charter schools.
 - Adding an endorsement on high school diplomas recognizing “Climate Literacy.” This could mean creating climate courses for students.
 - Allowing students to change their names and use the pronoun (or be addressed by the name) of their choice, all without parental involvement.
 - Allowing wearing religious/cultural items on graduation uniforms.
 - Would allow districts to determine which policies charter schools could waive instead of listing items that charter schools are waived from.
- XI. Report of the President & Cabinet Spotlights** 15 min (6:45) (6:25)
- Action: (Thomason)
 Motion: (Info)
 Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance).
- Dr. Thomason highlighted the following items from his report:
 - I gave the State of the School address at CP on Wednesday, 7 Feb 2024 at 1:00 pm and will present on Friday, February 16, 2024 at 8:00 am at the North Campus.
 - Focus of the report will be on the successes of TCA, business aspects of TCA, and the goal of continued excellence at TCA.
 - On February 1, 2024 Mrs. Keffer coordinated a donor appreciation event (reception) before TCA’s fall play (Comedy Murders of 1940). Our goal is to try and thank our donors in seven different ways.
 - December was the largest giving December in TCA’s history (\$306,000).
 - January 23, 2024 we held the first TCA Board Election Candidate Orientation.
 - Mrs. Wittleder and Mr. Hannan presented sound information about what to expect during the election process.
 - All the candidates for this year’s Board Election attended the orientation.
 - Mrs. Walker and Mr. Walters will be planning extensive recruiting trips in February and March to various school to attract potential teachers.
 - They have created an array of advertising tools (pamphlets, cards, advertising materials).
- XII. Consent Agenda** 3 min (7:00) (6:31)
- Board Directed items to be removed from Consent Agenda:
 Motion: (Vote) to file the Consent Agenda
- A. Finance (VanGambleare)
 1. December Financials
 2. Quarterly Financial Report
 - B. SAC Minutes
 1. High School, Resource Priorities, January 9, 2024
 2. North Elementary, Resource Priorities, January 23, 2024
 3. East Elementary, SAC Minutes, February 5, 2024
 - C. Board Orientation Presentation Power Point
 - D. Board Charter Signatures and Exhibit B-2 Change
 - **Motion: Mr. Hannan moved to file the Consent Agenda and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**
- XIII. Minutes: January 9, 2024** 2 min (7:03) (6:32)
- Action: (Swanson)
 Motion: (Vote) to approve the January 9, 2024 minutes
 Rationale: to provide a record of the Board meeting for files
- **Motion: Mr. Hannan moved to approve the January 9, 2024, Minutes and was seconded.**
 - Discussion: None.
 - **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**
- Break 10 min (7:05) (6:33)

XIV. Discussion Agenda Items

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. Facility Master Plan (Maintenance, Improvements, Future Capital Projects) 10 min (7:15) (6:45)

Action: (Pacht)

Motion: (Information)

Rationale: to review the operations Master Plan and associated Deferred Maintenance Plan

- Mr. Pacht (Director of Operations) highlighted the following items from his report.
 - Some of the major projects outlined for TCA maintenance this year include:
 - Central and East Campus roof repairs.
 - Replace carpet at North Elementary in all rooms.
 - The major capital project accomplished last year was completing the 3rd floor administration offices at the North Campus.
 - Future needs include:
 - Better drainage systems to prevent icing hazards in the wintertime.
 - Build a bridge and road at the North Campus to provide additional ingress and egress.
 - Continued yearly maintenance (for example):
 - Asphalt repair
 - Weed control

2. Curriculum Review/Text Review (Elementary) 10 min (7:25) (6:58)

Action: (Jolly, Walker)

Motion: (1st Read)

Rationale: to review elementary curriculum/textbook changes

- Jennifer Walker, Dean of Elementary Educational Philosophy, presented the literature recommendations for the elementary curriculum review.
- The committee that submitted recommendations was comprised of administration, teachers, and parents.
- The recommended books will be available for you to view in each Elementary office from February 20th – March 8th. The TCA Board will vote to approve these books at our next regularly scheduled meeting on March 11th.

C. Board Level Reports

1. Board Budget 10 min (7:35) (7:17)

Action: (Hawkins)

Motion: (1st Read)

Rationale: to review and approve the Board Budget for the 2024-25 school year

- Mrs. Hawkins presented the Board budget for the 2024-2025 school year.
 - The budget remained unchanged from the previous year.
 - Funds are available for Board members to attend local education conferences.

2. BMAC Update 10 min (7:45) (7:20)

Action: (Hawkins)

Motion: (Information)

Rationale: to update the Board on the progress of the Board appointed seat

- Mrs. Hawkins updated the Board on the progress of the BMAC.
 - The BMAC received three candidate packages to review.
 - The BMAC will meet on February 15, 2024, to discuss which of the candidates to interview.
 - Interviews will be conducted on February 22, 2024
 - The BMAC will make its recommendation to the Board at the March 11, 2024, Board meeting.

3. Digital Health Committee Update 5 min (7:55) (7:37)

Action: (Palmer, Wittleder)

Motion: (Information)

Rationale: to provide an update from the Digital Health Committee

- There is great support for the Digital Health Policy amongst the staff.
- Since the beginning of the year, there have only been three student suspensions due to digital health policy violations.
- February 15th marks the beginning for those who have concerns about the policy to begin the conflict resolution process.

4. March Working Session Topics 5 min (8:00) (7:42)

Action: (Fradette)

Motion: (Discussion)

Rationale: to determine working session topics for discussion

- The Board agreed to cancel the March 4, 2024, working session.
- Ideas for future working sessions include the following:
 - Love and Logic
 - Core Values
 - Socratic Method

D. Board Communication

5 min (8:05) (7:47)

Action: (Secretary)

Rationale: to develop and approve of communication update to community

- Celebrate TCA
- Election Update
- Curriculum Review

E Future Board Agenda Items

5 min (8:10) (7:48)

1. Quarterly FAC Report, Info, Hannan, Mar
2. Board Budget, Vote, Hawkins, Mar
3. Revenue Projection/Student Count Estimate Next FY, Info, VanGambleare, Mar
4. Internal Financial Control Report. Info, VanGambleare, Mar
5. Curriculum Review/Text Review (Elementary), Vote, Jolly Mar
6. Curriculum Review/Text Review (Secondary), 1st Read, Jolly, Mar
7. Board Candidates Meet the Board and Community, Disc, Fradette, Mar
8. Approve Next Year's Board Meeting Schedule, 1st Read, Fradette, Mar
9. Review Board Evaluation Questions, Disc, Fradette, Mar
10. April Working Session Topics, Disc, Fradette, Mar
11. BMAC Makes Recommendation to the Board, Disc., Hawkins, Mar

F. Comments from the Board of Directors

5 min (8:15) (7:53)

- Mr. Fradette: Attended the ASD20 Mental Health Parent Academy and appreciated the information shared about symptoms and signs of anxiety and mood disorders associated in children as young as six-years old.

XV. Adjournment (Approx. (8:20 p.m.)

(8:20) (7:56)

- **Motion: Mr. Fradette moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**

Sonya Wittleder
TCA Board Secretary